

# Essential Conventions Yes Test

## Rule 1

### Complete Sentences

- 1.a Punctuation
- 1.b Avoid Sentence Fragments
- 1.c Avoid Run-Ons
- 1.d Avoid Comma Splices

## Rule 2

### Capitalization

- 2.a The Basics: Sentences, I, Names, Days, Months, Holidays
- 2.b Names of Geographical Places
- 2.c Nationalities, Races, Religions, Languages
- 2.d Official Titles
- 2.e Organization
- 2.f Published Works

## Rule 3

### Commas

- 3.a Items in Series
- 3.b Two Complete Thoughts
- 3.c Direct Address
- 3.d Introductory Phrases
- 3.e Dates, Addresses

## Rule 4

### Quotation Marks

- 4.a Direct Quote
- 4.b Titles
- 4.c Punctuation Placement
- 4.d Special Words

## Rule 5

### Apostrophes

- 5.a Contractions
- 5.b Possession
- 5.c Special Plurals

## Rule 6

### Other Punctuation

- 6.a Colon
- 6.b Semicolon
- 6.c Hyphen

## Rule 7

### Subject-Verb

### Agreement

- 7.a Singular
- 7.b Plural
- 7.c Indefinite Pronouns
- 7.d Compound Subjects

## Rule 8

### Frequently

### Misused Words

- its, it's
- you're, your
- threw, through
- are, our
- were, we're, where
- there, they're, their
- to, too, two
- affect, effect
- past, passed
- who's, whose
- accept, except